

MEMORANDUM OF ASSOCIATION AND RULES



NATIONAL COUNCIL OF RURAL INSTITUTES
Ministry of Human Resource Development
Government of India, Shakar Bhavan, II Floor
Fateh Maidan Road, Hyderabad-500 004
www.ncri.in



NATIONAL COUNCIL OF RURAL INSTITUTES (NCRI)
(Ministry of Human Resource Development, Government of India)
5-10-174, Shakar Bhavan, II Floor, Fateh Maidan Road,
Hyderabad - 500 004 (India)

Regd No. 2472/95

To
The Registrar of Societies,
Hyderabad
Andhra Pradesh

February 1, 2001

Ref : Letter No. F.21-16/95- U.5 from Govt. of India, Ministry of
Human Resource Development (Dept. of Education)
dt. 16th November, 1995.

Sir,

With reference to the letter cited above (copy enclosed), we have amended rules 21 and 22 of MOA and rules 1995, of NCRI with due communication to you. We request you to kindly provide us with certified copy of rules 21,22 substituted in place of the existing rules 21 and 22 of the Memorandum of Association and NCRI rules for our record.

We also request you to provide us a certified copy of the complete Memorandum of Association and rules 1995 of the National Council of Rural Institutes as existing also for our record.

Thanking you,

Yours sincerely,

sd/-

(T.R.C. REDDY)

CONSULTANT (ADMN & ENGG)

Endorsement: Soc3/183/2001 Dated 2/2/2001

This is to inform you that except the Memorandum and Rules of Association no amendments were made to the constitution of the association called National Council of Rural Institutes regd as No. 2472/95 and hence supply of amended copies does not arise.

To
The Applicant Concerned

REGISTRATION NO : 2472/1995
SERIAL NUMBER OF THE DOCUMENT : 1/1995
NAME OF THE SOCIETY : NATIONAL COUNCIL
OF RURAL INSTITUTES
DESCRIPTION OF THE DOCUMENT : MEMO
DATE OF SUBMISSION : 02-02-2001
DATE OF ENTRY : 19-10-1995

Sd/- XXX
Registrar of Societies,
The Seal of Registrar of Societies
A.P., Hyderabad

//TRUE COPY//

13th & Last Page Corrections : NIL
Total Pages Corrections : ONE (1) ONLY
Copy typed by :
Copy compared by : Reader

Sd/-
Examiner

Office of the Registrar of Societies, A.P., Hyderabad

Dated : The 2nd day of February, 2001
Sd/-
Registrar of Societies

GOVERNMENT OF ANDHRA PRADESH

Office of the Registrar of Societies, N.B.K. Estate, Musheerabad, Hyderabad

File No. CC/Soc.3/
Date : 2-2-2001

183/2001

Certified copy of

First Page Corrections : NIL

File No. CC/Soc.3/

899/2010

Dated: 15-7-2010

Certified copy of

Correction : NIL

Registration No. 2472/95
Document Serial No. 1/2010
Name of the Society : National
Council for Rural
Institutes (NCRI)
Description of the Document :
Amendment to bye-laws
Date of Submission : 7-7-10
Date of Entry : 15-7-10
VA Registrar of Societies
15-7-10

11th PAGE CORRECTIONS NIL

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కార్యకర్తల సంఘం
కార్యకర్తల సంఘం

NATIONAL COUNCIL OF RURAL INSTITUTES

MEMORANDUM OF ASSOCIATION AND RULES

In the matter of the Andhra Pradesh (Telangana Area) Public Societies Registration Act, 1350 F (Act No. 1 of 1350F) being an act for the registration of Literary, Scientific and Charitable Societies;

and

In the matter of National Council of Rural Institutes.

MEMORANDUM OF ASSOCIATION

1. The name of the Society is the “National Council of Rural Institutes” (hereinafter referred to as the ‘Council’).
2. The registered office of the Society will be situated in Hyderabad or at such other place or places as the Society may determine from time to time and at present the office of the Council is situated at the National Institute of Rural Development, Rajendra Nagar, Hyderabad.
3. The objectives for which the Council is established are to -
 - i) promote Rural Higher Education on the lines of Mahatma Gandhi’s revolutionary ideas on education so as to take up challenges of micro planning for transformation of rural areas as envisaged in NPE 1986 (as modified in 1992); and as it was suggested by Radhakrishnan Commission (1948);
 - ii) consolidate network and develop Rural Institutes and endow them for recognition;
 - iii) to develop Rural Institutes into Regional Development Institutes and Rural Universities which shall function as hubs for knowledge connectivity and emerge into effective agent for rural transformation in backward regions through voluntary initiatives wherever possible;

- iv) to regulate the quality of education of rural institutes and educational programmes in the area of rural higher education of all the Universities in India;
- v) design a variety of courses at tertiary level around emerging rural occupations;
- vi) strengthen teacher training facilities for Gandhian Basic Education;
- vii) strengthen the content of all these institutions with emphasis on science, technology and management on one hand and traditional wisdom on the other;
- viii) promote vocational training programmes and initiatives for self-reliance;
- ix) encourage field-oriented courses of rural institutes;
- x) promote action research as a tool for social and rural development;
- xi) promote extension services to the community through micro level planning; and
- xii) advise Government of India on all such matters pertaining to rural institutes as may be referred to it from time to time.

4.

- a) The income and property of the Council, however derived, shall be applied towards the promotion of the objectives thereof as set forth in the Memorandum of Association, subject, nevertheless, in respect of the expenditure of grants made by the Government of India, to such limitations as the Government of India may, from time to time, impose.
- b) No portion of the income and property of the Council shall be paid or transferred, directly or indirectly, by way of dividends, bonus or otherwise howsoever by way of profit, to the persons who are or at any time have been members of the Council or to any of them or to any person claiming through them.

- c) Provided that nothing herein contained shall prevent the payment, in good faith, of remuneration to any member or any other persons in return for any services rendered to the Council or for travelling allowances, halting or other similar charges.
5. The Government of India may appoint one or more persons to review the work and progress of the Council and to hold enquiries into the affairs thereof and to report thereon, in such manner as the Government of India may stipulate and upon receipt of any such report, the Government of India may take such action and issue such directions as it may consider necessary in respect of any of the matters dealt with in the report and the Council shall be bound to comply with such directions.
- 6.
- a) The Government of India may give directives to the Council in respect of its policies and programmes.
 - b) If at any time a difficulty arises in the functioning of the Council because of any lacunae in the Memorandum of Association or in the Rules or the failure of any of their provisions to operate, the Government of India shall have powers to give directives to resolve the difficulty and such directives shall be binding on the officers and authorities of the Council.
 - c) All the income, earnings, movable, immovable properties of the Society shall be solely utilised and applied towards the promotion of its aims and objectives only as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or past members of the society or to any person claiming through any one or more of the present or past members. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profit, whatsoever, by virtue of his membership.

7. The names and addresses and occupations of the first members of the Governing Body of the Council to whom, under the rules and regulations of the Council, the management of its affairs is entrusted, are given below as required under the Andhra Pradesh (Telangana Area) Public Societies Registration Act, 1350F (Act No. 1 of 1350F).

S L. No	Name in Full (Capital)	Address	Occupation	Designation in the society
1	Sh. S.V. GIRI	Secretary Dept of Education	Government Service	President
2	Sh. P.R. DAS- GUPTA	OSD, Deptt. of Education	-do-	Member
3	Prof. M.S. SUKHIJA	Director(T) Ed. CIL, C- 24, Friends Colony	-do-	Member
4	Ms. JYOTI RAO	Jt. Secy. M/o Rural Areas & Emploment	-do-	Member
5	Sh. Y.N. CHA- TURVEDI	Addl. Secy, Deptt. of Edn.	-do-	Member
6	Sh. ANURAG BHATNAGAR	Jt. Secy, Deptt. of Edn.	-do-	Treasurer
7	Sh. DURGA- DAS GUPTA	Director, Deptt. of Edn.	-do-	Secretary

8. A copy of Rules of the Council, certified to be a correct copy by three members of the Governing Body is filed along with the Memorandum of Association.

We, the several persons, whose names and addresses are given below, having associated ourselves for the purpose described in this Memorandum of Association, do hereby subscribe our names to this Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under the said Act No.1 of 1350F on this day of Nineteenth October 1995 at Hyderabad.

Sd/-

1. MADHAVARAO SCINDIA 1. Minister of Human Resource Dev,
Shastri Bhavan, New Delhi

Sd/-

2. S.V. GIRI 2. Secy., to Govt. of India
Dept. of Education, Shastri Bhavan,
New Delhi

Sd/-

- 3 P.R. DAS GUPTA 3. O.S.D., Dept. of Education, Shastri
Bhavan, New Delhi

Sd/-

4. Ms. SUKHIJA 4. Director(T), EDCIL, New Delhi

Sd/-

5. Mrs. JYOTHI RAO 5. Joint Secy to Govt. of India,
Min. of Rural Areas &EMP
Krishi Bhavan, New Delhi

Sd/-

- 6 .Y.N.CHATURVEDI 6. Addl. Secy to Govt. of India,
Shastri Bhavan,New Delhi

Sd/-

7. ANURAG BHATNAGAR 7. Joint Secy to Govt.of India,
Shastri Bhavan,New Delhi

- Sd/-
8. S.Y. QURESHI
8. Joint Secy to Govt. of India,
Shastri Bhavan, New Delhi
- Sd/-
9. DURGADAS GUPTA
9. Director (Universities) Dept. of
Education,
Shastri Bhavan, New Delhi
- Sd/-
10. M. ARAM
10. Member, Rajya Sabha

Attested
C.S. BHORIA

Under Secretary, Ministry of HRD, Dept of Education, New Delhi

WITNESSES

1. S. PURNACHANDRA RAO
A.S., Law Dept.
2. N. VIKRAMA
S.O., Law Dept.

REGISTRATION NO : 2472/1995
SERIAL NUMBER OF THE DOCUMENT : 2/1995
NAME OF THE SOCIETY : National
Council of Rural
Institutes
DESCRIPTION OF THE DOCUMENT : Rules
DATE OF SUBMISSION : 02-02-2001
DATE OF ENTRY : 19-10-1995

Sd/-
xxx
REGISTRAR OF SOCIETIES
The Seal of Registrar of
Societies, A.P., Hyderabad

//True Copy//

35th & Last Pages Corrections : Nil
Total pages corrections : Nil
Copy typed by :
Copy compared by : Reader
Examiner : Sd/-

Office of the Registrar of
Societies, A. P., Hyderabad

Dated: the 2nd day of February, 2001 REGISTRAR OF SOCIETIES

GOVERNMENT OF ANDHRA PRADESH

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File No. CC/Soc.3

183 /2001

Dated: 2-2-2001

Certified copy of


First Page Corrections : Nil

Certified copy of

Correction : NIL

Registration No. 2472/95
Document Serial No. 1/20.1.2.
Name of the Society : National
Council for rural
institutions (NCR I)
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11th PAGE CORRECTIONS NIL



RULES

Short Title

1. These Rules may be called the ‘Rules of the National Council of Rural Institutes’

Definition

2. In these Rules, unless the context otherwise requires:
 - a) the ‘Council’ shall mean the National Council of Rural Institutes;
 - b) the ‘Chairman’ shall mean the Chairman of the Council appointed by the Government of India;
 - c) the ‘Governing Body’ shall mean the Governing Body of the National Council of Rural Institutes;
 - d) the ‘Standing Committee’ shall mean the Standing Committee of the National Council of Rural Institutes;
 - e) the ‘Planning Board’ shall mean the Planning Board of the National Council of Rural Institutes.

Authority of Council

3. The following shall be the authorities of the National Council of Rural Institutes:
 - i) The Council
 - ii) The Governing Body
 - iii) The Standing Committee on Basic Education
 - iv) The Planning Board
 - v) Such other authorities as may be constituted by the Council for carrying on its business and for achieving its objectives.

The National Council of Rural Institutes:

4. Composition: The Council shall consist of

- i) an eminent person to be nominated by the Government of India as Chairman.
 - ii) Vice-Chairman to be nominated by the Government of India from the category of ten eminent persons/educationists to be nominated by the Government.
 - iii) ten eminent persons/educationists, including Vice-Chairman of the Council, to be nominated by the Government including at least 2 heads of rural institutes/agencies on the recommendation of the Council. This composition shall include two women.
 - iv) four nominees of State Governments (by rotation in alphabetical order).
 - v) six persons to represent Government who shall be nominated by the Government of India and shall include one representative each of the Department of Education, Department of Agricultural Research and Development, Department of Rural Development, Ministry of Finance (Dept. of Expenditure), University Grants Commission and Planning Commission; and
 - vi) Member-Secretary.
5. Roll of Members: The Council shall maintain a Roll of Members giving their addresses and occupations and every Member shall sign the same.
6. Term of Office: The members shall hold office for a term of three years. When the term of office of a member comes to an end, the vacancy shall be filled by the Government through nomination. Outgoing members shall be eligible for re-appointment but shall not be appointed to the Council for more than two consecutive terms.

Provided that the members representing Government under Rule 4(iv) will be ex-officio and the limitation of holding office for two consecutive terms shall not apply to them and provided further that a member in office shall continue until his successor is nominated under this rule.

7. Casual Vacancies : Casual vacancies in the Council or its Committees may arise for the reasons indicated below:
 - a) death;
 - b) resignation addressed to the Member-Secretary in writing and accepted by the Council;
 - c) becoming of unsound mind or insolvent;
 - d) conviction for a criminal offence involving moral turpitude;
or
 - e) failure to attend three consecutive meetings of the Council without proper leave of the Council.
8. Casual vacancies in the Council (or in any of its Authorities) caused by any of the reasons mentioned above shall be filled up through nomination by the Government or the Council as the case may be. But the persons appointed in the vacancy shall hold office only for the unexpired period of the term of the membership.
9. Where a member of the Council (or any of its Authorities) becomes a member by reason of the office or appointment he holds, his membership of the Council (or of its Authorities) shall terminate when he ceases to hold that office or appointment and in his vacancy, his successor in office or appointment shall automatically be a member of the Council for the unexpired period of the term of membership.
10. The Council and all its Authorities shall function notwithstanding that any person who is entitled to be a member by reason of his office is not a member of the Council (or its Authorities) for the time being and notwithstanding any other vacancy, whether by non-appointment or otherwise; and no act or proceeding of the Council (or its Authorities) shall be invalidated merely by reason of

the happening of any of the above events or of any defect in the appointment of any of its members.

11. If a Member of the Council changes his/her address he/she shall notify the new address to the Member-Secretary who shall thereupon enter the new address in the Roll of Member but if he/she fails to notify a new address, the address given in the Roll of Members shall be deemed to be the address.
12. Powers and Functions: The functions of the Council shall be:
 - (i) to review from time to time the broad policies and programmes of the Council;
 - (ii) to suggest measures for the improvement and development of the Council;
 - (iii) to consider and adopt the Annual Report and Annual Accounts of the Council and the Audit Report on such Accounts; and
 - (iv) to advise the Chairman and the Government of India in respect of any matter which may be referred to it for advice;
13. The Council shall meet at least twice in a year.

The Governing Body

14. **Composition** : The Governing Body shall be the principal executive body of the Council and shall consist of the following:
 - i) Chairman
 - ii) Vice-Chairman
 - iii) a representative, each of the Department of Education, Planning Commission, Dept. of Rural Development and Ministry of Finance and University Grants Commission
 - iv) five persons to be nominated from among the members of the Council
 - v) Member-Secretary of the Council.

The term of office of the members shall be three years.

Powers And Functions Of The Governing Body

15. The Governing Body shall be the principal executive body of the Council and shall exercise the following powers and perform the following functions:
- i) to implement the policies and programmes of the Council subject to such guidelines as the general Council may from time to time provide;
 - ii) to manage the affairs and funds of the Council and all matters relating thereto;
 - iii) to approve and sanction projects and programmes of the Council;
 - iv) to allocate and disburse out of the Fund of the Council for maintenance or development or both of rural institutes and other voluntary agencies or for any other general or specified purpose; provided that in making any grant to any such institute the Council shall give due consideration to the development of the rural institute concerned, its financial needs and standards attained by it.
 - v) subject to the instructions of Government of India with regard to creation of posts, to create all academic, administrative & other posts with the prior approval of the Central Government;
 - vi) to determine the number of such posts, the minimum qualifications for appointment thereto and their emoluments provided that any revision in the structure of emoluments, scales of pay and rates of allowances shall require the prior approval of the Central Government;
 - vii) to make appointments to all categories of posts in the Council and to define the duties attached to such posts provided that

where appointment to any post which exceeds the scale of pay corresponding to the scale of pay of Rs.4,500/- p.m. (presently in pay band S1, Rs. 4440-7440 + Grade Pay Rs. 1300/-) shall require the approval of the Central Government;

- viii) to enquire into the academic and financial needs of the rural institutes and to advise them on measures necessary for their proper functioning;
- ix) to establish and maintain in India with the prior approval of the Government of India, nodal and regional centres to promote the objectives of the organisation;
- x) to enter into collaboration with similar organisations in India and abroad for the furtherance of the objectives of the Council;
- xi) to accept grants in aid, donations or gifts from the Government of India, the State Governments and other public or private organisations or individuals for furtherance of its objectives provided that the acceptance of such grants, donations or gifts shall not be in conflict or inconsistent with the provision of these rules;
- xii) to take over or acquire by purchase, gift or otherwise, from Government and other public bodies or private individuals, movable and immovable properties or other funds together with any attendant obligations and engagements not inconsistent with the objectives of the Council and provisions of these rules;
- xiii) to purchase or otherwise acquire or lease or hire any movable or immovable property provided, that no immovable property shall be sold or leased without the prior approval of the General Council and the Central Government;
- xiv) to appoint advisory boards, expert committees and/or other special committees for such purposes and with such powers as the Council may think fit and to dissolve any/or all of them;

- xv) to frame regulations not inconsistent with these rules, for the administration and management of the affairs of the Council. Without prejudice to the generality of the foregoing provisions, such regulations may provide for the following matters;
- a) the preparation and sanction of budget estimates, the sanctioning of expenditures, making and execution of contracts, the investment of funds of the Council;
 - b) the procedures for appointments, the terms and tenure of appointments, emoluments, allowances, rules of discipline, rules relating to payment of pension and gratuity to staff and other conditions of service of the officers and staff of the Council with the prior approval of Central Government;
 - c) the procedure for maintenance of the accounts of the funds of the Council and conduct of audit of these accounts;
 - d) such other matters as may be necessary for the furtherance of the objectives and proper administration of the affairs of the Council to which shall be credited;
- xvi) a) all moneys provided by the Central Government.
- b) all fees and other charges received by the Council.
 - c) all moneys received by the Council by way of grants, gifts, donations benefactions, bequests or transfers.
 - d) all moneys received by the Council in any other manner or from any other source.
- xvii) to invest funds or money entrusted to the Council in banks and approved securities with the approval of the Central Government;

- xviii) to draw, make, accept, endorse and discount cheques, notes or other negotiable instruments and for this purpose to sign, execute and deliver such assurances and deeds as may be necessary for the purposes of the Council;
- xix) to pay out of the funds belonging to the Council or out of any particular part of such funds, the expenses incurred by the Council from time to time including all expenses incidental to the formation of the Council and management and administration of any of the foregoing objectives all rents, taxes, outgoings and the salaries of the employees;
- xx) to maintain proper accounts or other relevant records and prepare an annual statement of accounts including balance sheets in such form as may be prescribed by the Central Government;
- xxi) to scrutinise the annual estimates of income and expenditure of the Council and to make recommendations to the Council on them;
- xxii) to consider and make recommendations to the Council on proposals for new expenditure which is not included in the Annual Budget on account of major works and purchases, creation of posts etc.;
- xxiii) to scrutinise re-appropriation statements and audit notes and make recommendations thereon to the Council; and
- xxiv) to review the finances of the Council from time to time.

16 (A) Standing Committee

There shall be a Standing Committee which shall consist of the Chairman and six members nominated by the Governing Body. The Committee shall identify suitable institutions for recognition and support to elementary, secondary and post-secondary

institutions based on the concept of Nai Talim and make recommendations regarding grants to such institutions by the Council for their further development.

(B) Finance Committee:

There shall be a Finance Committee which shall consist of the Chairman, Finance Advisor, one member nominated by the Council, one member from the Governing Body and one nominee of the Chairman.

Function: To examine the progress of plan and non-plan expenditures, preparation of budgets etc., apart from ensuring the codal formalities in normal financial dealings and purchase related matters.

17. The Planning Board:

There shall be a Planning Board, which shall consist of the Chairman, one representative of the Government of India, and three members to be nominated by the Governing Body to:

- a) advise the Council on the :
 - i. design and structure of the programmes and methods of instruction in the rural institutes;
 - ii. establishment of new rural institutes;
 - iii. principles for determination and disbursement of grants to rural institutes;
- b) monitor, review and evaluate the academic programmes offered by the rural institutes; and
- c) provide any other guidance, assistance or advice to the Council in achieving the objectives.

18. **Officers of the Council**

The following shall be the officers of the Council;

- (i) Chairman
- (ii) Vice-Chairman; and
- (iii) Member-Secretary

Chairman

19. The Chairman, who is the Chief Executive and Principal Administrative Officer, shall preside over all meetings of the Council and its Governing Body. He shall have all the necessary powers for carrying out the functions of the Council.
20. The Governing Body may, by resolution, delegate to the Chairman such of its powers for the conduct of business as it may deem fit, subject to the condition that the action taken by the Chairman under the powers of delegation under this Rule, shall be reported at the next meeting of the Governing Body.
21. The Chairman shall be appointed by the Government of India for a term of five years or until he attains the age of 65 years, whichever is earlier. The outgoing Chairman shall be eligible for reappointment but no Chairman shall be appointed for more than two consecutive terms.
- Provided that notwithstanding the expiry of the period of five years, the Chairman shall continue in office until his successor is appointed and enters upon his office.
22. The terms and conditions of service of the Chairman shall be such as may be prescribed by the Government of India from time to time.

Member-Secretary

23. The first Member-Secretary of the Council shall be appointed by the Government of India and shall hold office till such time as a Member-Secretary has been appointed by the Council with the

approval of the Central Government. The remuneration, terms and conditions of service, powers and duties of the Member-Secretary shall be as specified in the Regulations.

24. Subject to any order that may be passed by the Governing Body, the Member-Secretary of the Council, shall be responsible for the proper administrative affairs of the Council under the direction and guidance of the Chairman.
25. The Member-Secretary shall prescribe the duties of all officers and staff of the Council and shall exercise such supervision and disciplinary control as may be necessary subject to the Rules and the Bye-laws.
26. The person nominated by the Government representing the Ministry of Finance on the Governing Body shall be the Financial Adviser to the Council. In the event of disagreement between the Financial Adviser and the Chairman of the Governing Body on financial matters beyond the delegated powers of the Ministry / Department of the Government of India, the matter shall be referred to the Ministry of HRD, (Department of Education) i.e. the administrative Ministry concerned.

Delegation of Powers

27. Subject to the provisions of these Rules and the Bye-laws, any officer or authority of the Council may delegate his or its power to any other officer or authority or person under their respective control and subject to the conditions that the overall responsibility for exercise of the powers so delegated shall continue to rest in the officer or authority delegating such power.

Application of Central Government Rules

28. The Council shall have power to frame and notify Rules for all service and disciplinary matters of its employees, with the prior approval of the Government of India. Provided that until such time

these Rules are notified, the relevant Central Government Rules shall be applicable as under:

- a. The Central Civil Services (Classification, Control and Appeal) Rules, 1965, the Central Civil Services (Temporary Services) Rules, 1965 and the Central Civil Services (Conduct) Rules, 1964 for the time being in force, shall apply so far as may be to the officers in the service of the Council, subject to necessary modifications.
- b. In regard to all matters such as T.A., leave, increments, pay, pension, gratuity and other retirement benefits, G.P.F., the Fundamental and Supplementary Rules framed by the Government of India and such other rules and orders issued by the Government of India from time to time will apply mutatis mutandis to the officers of the Council.

BYE-LAWS

29. With the prior approval of the Government of India, the Council shall have power to frame and amend bye-laws, not inconsistent with the Memorandum of Association and these Rules, for the administration and management of its affairs. Without prejudice to the generality of the foregoing provision, such bye-laws may provide for the following matters:

- 1) the preparation and sanction of budget estimates, the sanctioning of expenditure, making and execution of contracts, the investment of the Funds of the Council and the sale or alteration of such investment and accounts and audit;
- 2) powers, functions and conduct of business of such committees or advisory panels as may be constituted from time to time;
- 3) the procedure, terms and tenures of appointments, emoluments, allowances and other conditions of service of the officers and staff of the Council;
- 4) terms and conditions governing grants-in-aid to rural institutes etc., and
- 5) such other matters as may be necessary for the furtherance of the objectives and proper administration of the affairs of the Council.

Proceedings of the Meetings:

30.

- i) Meetings of the various authorities of the Council shall be presided over by their respective Chairman and in his absence, the members present may elect a Chairman for the meeting.
- ii) One third of the members shall constitute a quorum at any meeting of the authority.

- iii) Not less than 10 clear days notice shall be given for an ordinary meeting, but this condition may be relaxed by the Chairman for special/extra-ordinary meetings.
- iv) Every notice calling a meeting shall state the date, time and place at which such meeting will be held and shall be under the signature of the Secretary or any other officer authorised by the Chairman in his behalf.
- v) The meetings shall be held at such intervals as the Chairman may decide.
- vi) Each member shall have one vote; and if there shall be any equality of votes on any question to be decided, the Chairman or the presiding officer shall have a casting vote.
- vii) The authorities shall function notwithstanding that any person who is entitled to be a member by reason of his office is not member for the time being and notwithstanding any other vacancy in its body, whether by the non-appointment by the authority entitled to make the appointment or otherwise and no act or proceeding of the bodies shall be invalidated merely by reason of the happening of any of the above events or of any defects in the appointment of any of its members.
- viii) Any business which it may be necessary for the authorities to perform may be carried out by circulation amongst all its members and any resolution so circulated and approved by a majority of members signing, shall be as effectual and binding as if such resolution had been passed at a meeting of the body.

Disqualifications

- 31 (a) A person shall be disqualified for having chosen as and for being a member of any of the authorities of the Council
 - i) if he is of unsound mind or is deaf, mute or suffers from contagious leprosy;

- ii) if he is an undischarged insolvent; and
 - iii) if he has been convicted by a Court of law of an offence involving moral turpitude;
- (b) if any question arises as to whether a person is or has been subjected to any disqualification mentioned above, the question shall be referred for decision to the Government and its decision shall be final and no suit or proceeding shall lie in any civil court against such decision.

Resignation

32. Any member other than an ex-officio member of any authority may resign by a letter addressed to the Secretary and the resignation shall take effect as soon as it is accepted by the Chairman or by the Government in case of the Chairman.

Filling up of Casual Vacancies

33. Casual vacancies among the members (other than ex-officio members) of any authority or any other committee of the Council shall be filled as soon as it may be convenient by the person or the authority who appointed or co-opted the member whose place has become vacant and the person appointed or co-opted to a casual vacancy shall be member of such authority or committee for the residual term for which the person whose place he fills would have been a member.

Funds of the Council

34. The Funds of the Council will consist of the following:
- a. grants made by the Government of India for the furtherance of the objectives of the Council;
 - b. contribution from other sources;
 - c. income from the assets of the Council; and
 - d. receipts of the Council from other sources;

35. The Bankers of the Council shall be any nationalised Bank. All funds of the Council shall be paid into the Council's account with the approved Bank and shall not be withdrawn except as follows:
- a) If the amount does not exceed Rs. 25,000 by a Cheque to be signed by such officer as may be duly empowered in this behalf by the Secretary.
 - b) If the amount exceeds Rs. 25,000/- by a cheque to be signed by the officer empowered in this behalf under sub-para (i) and countersigned by the Secretary or in the absence of the Secretary by such other officer as may be empowered in this behalf.
 - c) The investment of funds of the Council shall be made in accordance with the proviso of section 11 (5) of IT Act, 1961.

Accounts and Audit:

36. The Council shall maintain proper accounts and other relevant records and prepare annually a Receipts and Payments Account and a list of Assets and Liabilities and other records in such form as may be prescribed by the Government of India in consultation with the Comptroller & Auditor General of India or any person authorised by him in this behalf.

The accounts of the Council for the Financial year shall be compulsorily audited by a Chartered Accountant before submitting to C&AG.

37. The accounts of the Council shall be audited annually by the Comptroller & Auditor General of India or any person authorised by him in this behalf, and any expenditure incurred in connection with the audit of the accounts of the Council shall be payable by the Council.

38. The Comptroller & Auditor General or any person authorised by him in this behalf shall have the same rights, privileges and authority in connection with the audit of the accounts of the Council as the Comptroller & Auditor General has in connection with the audit of Government accounts and in particular shall have the right to demand the production of books, accounts, cash vouchers and other documents and papers and inspect any of the offices of the Council.
39. The accounts of the Council, as certified by the Comptroller & Auditor General or any person authorised by him in this behalf, together with the audit report thereon shall be forwarded annually to the Government of India and Government shall cause the same to be laid before the Houses of Parliament.

Annual Report

40. The Annual Report of the proceedings of the Council of work undertaken during the year shall be prepared by the Governing Body, for the information of the Government of India and of the members of the Council. A draft of the Annual Report and the Annual Accounts of the Council, together with the audit report, shall be placed before the Council at the Annual General meeting for its consideration and approval.
41. The Government shall cause Annual Report to be laid before both the Houses of Parliament.

Interpretation Clause

42. In the event of conflict of opinion with regard to interpretation of Memorandum of Association or the Rules and Bye-laws/Regulations, the opinion of the Central Government shall prevail.

Amendment to Rules

43. Subject to the prior approval of the Government of India and the provisions of the Andhra Pradesh (Telangana Area) Public

Societies Registration Act 1350 F (Act No. 1 of 1350F) these rules may be amended at any time by a resolution passed at an ordinary general meeting of the Council duly convened for the purpose and supported by more than half of the total number of members of the Council.

Any amendment to the Memorandum of Association or rules will be carried out in accordance with procedure laid down under the provisions of the said Act of 1350F

Provided that no addition, alteration and amendment in the objectives shall be made without the prior approval of the Director of Income Tax (Exemptions), Hyderabad.

General

44. The Council shall be subject to all the provisions of the Andhra Pradesh (Telangana area) Public Societies Registration Act 1350F (Act 1 of 1350 F), as amended from time to time.

45. Annual List Of Managing/Governing Body

Once in every year a list of the office bearers and members of the Governing Body of the society shall be filed with the registrar of societies, Andhra Pradesh, as required under the provisions of the said Act of 1350F.

46. Legal Proceedings

The society may sue or be sued in the name of the President, Secretary as per provision laid down under the said Act of 1350F.

47. Dissolution And Adjustment Of Affairs

If the society need to be dissolved, it shall be dissolved as per the provisions of the said Act of 1350F.

Provided that in case of dissolution, the Council's properties shall be transferred / handed over to a Council having similar aims and objectives and also registered under Section 12 A of the IT Act.

48. **Application Of The Act**

All the provisions under all the sections of the said Act of 1350 F, shall apply to the society.

49. **Essential Certificate**

Certified that this is the correct copy of the Rules, and Regulations of the society.

(S. V. GIRI)
PRESIDENT

Sd/-
(DURGADAS GUPTA)
SECRETARY

TREASURER